

OFFICE OF THE ATTORNEY GENERAL FOR THE DISTRICT OF COLUMBIA
ATTORNEY GENERAL KARL A. RACINE
VIOLENCE REDUCTION PROGRAM



Cure the Streets Violence Reduction Program
Community-Based Host Site Selection

REQUEST FOR APPLICATION (RFA)

Release Date: August 5, 2019

IMPORTANT NOTICE

Due Date: September 3, 2019, 3:00pm EST to OAG's email site:
OAG.BusinessOpportunities@dc.gov. Hard copies of the application will not be
accepted.

Questions may be submitted to Seema Gajwani at seema.gajwani@dc.gov with
subject reference "CTS Host Site Grant Application Question" by August 26, 2019.

About the Office of the Attorney General for the District of Columbia

The Office of the Attorney General for the District of Columbia (OAG) is the chief legal office of the District of Columbia, enforcing laws of the District and protecting the interest of residents. In the summer of 2018, in response to an uptick in homicides in the District, Attorney General Karl Racine launched the Cure the Streets (CTS) pilot project in two sites in the District. The Cure the Streets pilot project is based on the Cure Violence public health approach to violence reduction used in over 100 sites across the world. The Cure Violence model of violence reduction has been proven to reduce shootings and homicides in sites when implemented with fidelity to the model.

Strict fidelity to the Cure Violence model is required to increase likelihood of violence reduction outcomes. The model requires, among other things, that 1) the target area chosen for a Cure Violence site is a relatively small geographic area with a high rate of shootings and homicides. 2) The Cure Violence site will have staffing that includes a project director, supervisor, and a set of violence interrupters and outreach workers. (Site staffing may vary subject to OAG approval). 3) The host organization chosen through this RFA process to host a Cure Violence site must be a known, trusted, and respected organization with a history of service to residents and communities in or around the target area. 4) Hiring of site staff is a collaborative process using the Cure Violence model that involves OAG, Cure Violence, and select community members in order to hire violence interrupters and outreach workers who are highly credible and influential with individuals at highest risk of committing shootings and homicides. These individuals must come from the target areas. 5) Cure the Streets site managers, violence interrupters, and outreach workers receive extensive training in violence reductions skills as well as the rigorous data collection required to collect information, inform practice, and measure outcomes. Finally, 6) Cure Violence and OAG will oversee the Cure the Streets violence reduction work of the host site and the Cure the Streets site and collect and process data in order to evaluate outcomes for the city.

Program Description

Overview / Target Sites

The Council of the District of Columbia appropriated funds to OAG to expand the Cure the Streets pilot project to up to four additional sites. OAG is seeking applications from community-based organizations to be host sites for four new Cure the Streets sites. Community-based organization applicants need not have experience in violence reduction. The organization must be willing to adopt the Cure Violence model of violence reduction. An organization can host more than one site if the organization has credibility in those areas. Target areas include:

- 1) two sites in Ward 8 Washington Highlands area,

- 2) one site in Ward 7 covering Benning Park and Benning Terrace Public Housing Complex, and
- 3) one site in Ward 5 in the Truxton Circle area.

Goals

Each site would seek to accomplish the three core goals of the Cure Violence model in the target areas: 1) Interrupt and prevent shootings and homicides using credible violence interrupters; 2) Use outreach workers to connect individuals at the highest risk for committing shootings and homicides to resources to change their behavior and trajectory, including to substance use, mental health, trauma reduction, job training, and educational services; and 3) organize community members to rally and speak out against violence and the normalization of violence in their neighborhood. Further information about the Cure Violence model can be found here: cureviolence.org.

Availability of Funds

Funding will be available based on site size and number of sites for each community-based organization. Each site will be required to have insurance, human resources and accounting infrastructure, and experience managing grants. The community-based organization must commit to paying staff consistent with the following pay scale:

Violence Interrupters	\$40,000.00/year plus benefits
Outreach Workers	\$45,000.00/year plus benefits
Site Supervisor	\$50,000.00/year plus benefits
Director/Program Manager	\$60,000.00/year plus benefits

Site budgets will also include funds for community outreach events, staff professional development, target area store front/office site, and funds for services for high-risk individuals.

Budget and salary are subject to approval by OAG. Budget funding will be subject to reimbursement and close accounting and monitoring by OAG and OCP.

The Council of the District of Columbia has awarded OAG one time, one-year funding from October 1, 2019 to September 30, 2020. Future funding is subject to Council approval and appropriation. FY 2020 award period will be from October 1, 2019 to September 30, 2020.

OAG reserves the right to, without prior notice, reduce or cancel one or more site awards listed in this RFA, reject all applications, adjust total funds available, or cancel the RFA in part or whole. Funding levels in the respective program sites and budget amount in the grant, grant agreement, or Memorandum of Understanding, if awarded, are contingent on the continued District funding, grantee performance,

and/or reduction, elimination, or reallocation of funds, and in accordance with applicable sections within the grant award and/or agreement.

Eligible Applicants

Eligible applicants are limited to: public agencies; private nonprofit organizations, including faith- and community-based organizations; and colleges or universities.

Applicants may develop collaborations or partnerships to carry out the goals and objectives of the RFA, preferably with District-based organizations with substantial experience working with and serving target communities chosen for Cure the Streets sites.

Each site will be required to have insurance, human resources and accounting infrastructure, and experience managing grants. The community-based organization must commit to paying staff consistent with the above pay scale.

Required Performance Measures

For this project to be successfully evaluated, all parties must be engaged in the process and commit to carrying out the evaluation plan as agreed. It may also be necessary for grantees to collect additional data to meet the requirements of this work through a database designated by OAG.

Proposal Instructions

All grant applications are due September 3, 2019, by 3:00pm EST, and must be submitted by email with all relevant attachments to OAG's email site: OAG.BusinessOpportunities@dc.gov. Hard copies of the application will not be accepted. Questions may be submitted to Seema Gajwani at seema.gajwani@dc.gov with subject reference "CTS Host Site Grant Application Question" by August 26, 2019.

The purpose and content of each section of the application is described below. Applicants should include all information needed to adequately describe their organization and their suitability to host a Cure the Streets site. The application must be signed by the authorized official who is a person with the legal authority to sign on behalf of the applicant.

Any missing items or deviation may render the application ineligible.

I. Project Narrative

Please describe why the applicant is interested in hosting a Cure the Streets site, and why the applicant believes it is well suited to do so. This section of the application

should contain a description of the applicant's understanding of the Cure Violence model and the applicant's willingness and ability to follow the model with fidelity. The Project Narrative should also include information to support the premise that the organization is trusted and respected in the target area or surrounding community.

OAG believes that addressing and reducing trauma among the organization's staff and high risk individuals should be a central part of the work of Cure the Streets. Please describe a self-care plan for the staff of the Cure the Streets site. Also include any work that your organization has done with respect to addressing trauma in communities affected by violence.

II. Organization, Experience, and Qualification of Applicant

This section should describe the capability of the applicant to fulfill the goals of hosting Cure the Streets site, including supporting a violence reduction program, connecting high risk individuals to resources, and organizing communities to speak out against the normalization of violence. This section should include:

- Clear description of the work the organization does, with data to demonstrate the extent of service delivery or work.
- Short history of the origins of the organization.
- Information and evidence regarding the qualifications, experience, expertise, and capability of the applicant to host a Cure the Streets site successfully.
- Any supporting reports, outcome data, presentations, awards, certification, resumes and/or references should be included as attachments and do not count toward any page total.
- If applicable, this section should also speak to the applicant's past programmatic and administrative experience with grants.

III. Personnel

List each position by title and name of employee at the applicant organization, including key volunteers. Show the annual salary rate, weekly hours worked on average, and type and nature of work for all staff.

IV. Letters of Support

If available, please provide letters of support that speak to the credibility of the organization with community members. Please include contact information for anyone submitting a letter of support so OAG can contact that individual.

Administrative Requirements and Notifications

OAG will notify applicants if the application is not selected for funding. OAG does not share review reports but denied applicants may request a summary explanation of non-award decisions in writing to:

Office of the Attorney General
ATTN: Grants Management – Application for CTS Host site RFA
Public Safety Division
441 4th Street, NW, Suite 1060 North
Washington, D.C. 20001

Please include a copy of the application in chief, without attachments.

Application deadline: All grant applications are due September 3, 2019, by 3:00pm EST, and must be submitted by email with all relevant attachments to OAG's email site: OAG.BusinessOpportunities@dc.gov. Hard copies of the application will not be accepted. Questions may be submitted to Seema Gajwani at seema.gajwani@dc.gov with subject reference "CTS Host Site Grant Application Question" by August 26, 2019.

Financial Statements

All applicants are required to submit a copy of the most recent and complete set of audited or unaudited financial statements available for the applicant organization. If audited financial statements have never been prepared due to the size or recent establishment of an organization, the applicant must provide, at a minimum, an organizational budget, an income statement (profit and loss statement), and a balance sheet certified by an authorized representative of the organization, and any letters, filings, etc. submitted to the IRS within three years before the date of the grant application.

Business License/Pre-qualification Criteria

All applicants must submit evidence of being a legally-authorized entity (e.g., 501(c)(3) determination letter) and/or submit a current license to conduct business within the District of Columbia, if relevant for the applicant's business status, and any correspondences or other communication received from the IRS within three years before submission of the grant application that relates to the applicant's tax status.

Disclosure of Legal Proceedings

All applicants are required to disclose in a signed written statement, the truth of which is sworn or attested to by the applicants' authorized official, whether the applicant, or where applicable, that its officers, partners, principals, members, associates or key employees, within the last three (3) years prior to the date of the application has not:

- 1) been indicted or had charges brought against them (if still pending) and/or been convicted of (a) any crime or offense arising directly or indirectly from the conduct of the applicant's organization or (b) any crime or offense involving financial misconduct or fraud, or
- 2) been the subject of legal proceedings arising directly from the provision of services by the organization.
- 3) been debarred from conducting business with the District of Columbia or federal government.

If the response is in the affirmative, the applicant shall fully describe any such indictments, charges, convictions, debarment, or legal proceedings (and the status and disposition thereof) and surrounding circumstances in writing and provide documentation of the circumstances.

Award Decisions and Notifications

OAG will notify all applicants of the final award decision between September 10, 2019 and no later than October 1, 2019. For those applicants receiving funding, written notice will include more information on the award amount; an award agreement with all award terms and conditions; and any supplemental information required. Applicant will have five (5) business days to give notification of acceptance of grant award. OAG will provide more details upon award.

Payments Provisions

The Government of the District of Columbia shall make payments on invoiced amounts in accordance with the terms of the grant agreement, which results from this RFA. Grant funds will be awarded on a **cost-reimbursement basis only**. At any time or times before final payment and three (3) years thereafter, the Government of the District of Columbia may conduct an audit of the grantee's expenditure statements.

Ariba system

Successful applicants must register to conduct business in DC and be validated by Ariba <https://service.ariba.com/Supplier.aw>

Funding to Faith-Based Organizations

Applicants from faith-based organizations (FBO's) are invited and encouraged to apply for eligible grant activities described in this RFA. FBOs will be considered for awards on the same basis as other eligible applicants and will be treated on an equal basis with other grantees should they receive an award. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization. However, grant funds may not be used to engage in inherently religious activities, such as proselytizing, scripture study, or worship. Funded FBOs may, of course, engage in religious activities; however, these activities must be separate in time or location from the OAG funded program. Moreover, funded FBOs must not compel program beneficiaries to participate in

inherently religious activities. Funded FBOs must also not discriminate on the basis of religion in the delivery of services or benefits.

Civil Rights Requirements

Successful applicants must be able to demonstrate compliance with Federal and District Civil Rights requirements. If applicant is selected for a grant award, relevant staff will be required to post and display the DC Equal Employment Opportunity poster in a conspicuous area accessible to employees; and appoint an Equal Opportunity (EO) Coordinator within the organization who will provide support and oversight to staff and services beneficiaries.

Non-discrimination in Hiring and/or Delivery of Services and Discrimination Reporting

In accordance with the below listed applicable federal statutes as well as District non-discrimination requirements, grantees agree not to discriminate in their hiring practices and/or provisions of services against any and all protected classes/populations. In addition, grantees agree to notify OAG within 48 hours of any and all employee or beneficiary formal complaint of discrimination against their organization, and to more generally comply with all civil rights hiring and beneficiary service policies and procedures as identified in the below listed applicable statutes. Applicable statutes may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. Sec. 10228 (c) and 10221 (a)); the Victims of Crime Act (34 U.S.C. Sec 20110(e)); the Civil Rights Act of 1964 (42 U.S.C. Sec. 2000d); the Rehabilitation Act of 1973 (29 U.S.C. Sec. 794); the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12131-34); the Age Discrimination Act of 1975 (42 U.S.C. sec 6101-07); the Violence Against Women Act (VAWA) of 1994, as amended, 34 U.S.C. sec. 12291(b)(13); and the Department of Justice's regulations implementing these civil rights statutes at 28 C.F.R. pr. 35, 42, and 54.

Tax Requirement

If applicant is selected for a grant award, grantee must obtain and submit current year filing certification from the District of Columbia Office of Tax and Revenue (OTR) that the applicant organization has complied with the filing requirements of DC tax laws and that the entity has paid taxes due to DC, or is in compliance with any payment agreement with OTR. Grantees may be asked to submit an affidavit indicating that the applicant organization is current on all taxes, including Unemployment Insurance and Worker's Compensation premiums.

Insurance Requirement

If applicant is selected for a grant award, grantee will be required to provide, in writing, the name of all insurance carriers and the type of insurance provided, (e.g., its general liability insurance carrier, automobile insurance carrier, worker's compensation insurance carrier, fidelity bond holder.) OAG will provide additional guidance on insurance documentation and requirements at the time of award.

Additional Requirements

OAG reserves the right to require additional certifications and/or information. OAG will provide notice of any additional requirements at the time of the award.

Contingency Clauses

1. OAG reserves the right to make changes to this RFA, based on any clarifications in the regulations, legislative changes, or funding level fluctuations from the District government. Funding for grantees is contingent upon continued funding from the District.
2. This RFA does not commit OAG to award grants. OAG reserves the right to accept or reject any or all applications. The agency will notify all applicants of the rejected proposals. OAG may suspend or terminate an outstanding RFA at any time.
3. OAG reserves the right to issue addenda and/or amendments subsequent to the RFA process or to rescind the RFA.
4. OAG shall not be liable for any costs incurred in the preparation of applications in response to RFA. Applicants agree that all costs incurred in developing the application are the applicant's sole responsibility.
5. OAG may conduct pre-award on-site visits to verify information submitted in the application and to determine if proposed facilities are appropriate for the proposed program.
6. OAG may require applicants to enter negotiations and submit a price, technical, or other revisions of their proposal that may result from the negotiations.
7. If there are any conflicts between the terms and conditions of the RFA and any Federal or District law or regulation, or any ambiguity related thereby, the provisions of the applicable law or regulation shall control and the applicant will be responsible for compliance.

Reporting

OAG may require the grantee to submit other reports and materials during the term of the grant in the form and manner as prescribed by OAG. Grantees who do not comply with submission requirements will be denied requests for reimbursement for all grant awards from OAG.

Monitoring

If applicant is selected for a grant award, grantee may receive a site visit from OAG staff to review their grant file, administrative procedures, and program operations. The Grant Manager will monitor program services and conduct grant administration pursuant to the terms of the grant agreement and will make onsite visits to the grantee's service facilities. Monitoring efforts are designed to determine the grantee's level of compliance with District and OAG requirements and identify whether the grantee's operational, financial, and management systems and practices are adequate to account for program funds in accordance with District and OAG requirements. Failure to be in compliance with requirements may result in payment suspension, payment reduction, or termination of the grant.

Corrective Action and Termination of Funding

In the event the programmatic, financial or documentation conditions of the grant are not being met in a thorough and timely fashion, progressive actions will be taken at the discretion of OAG, up to and including termination of funding. A project which is prematurely terminated will be subject to the same requirements regarding audit, recordkeeping, and submission of reports as a project which runs for the duration of the project period.

Privacy/Confidentiality

Except as otherwise provided by federal law, no recipient of OAG funds shall use or reveal any research or statistical information furnished under OAG by any person, and identifiable to any specific private person, for any purpose other than the purpose for which such information was obtained in accordance with OAG rules. Such information, and any copy of such information shall be immune from legal process and shall not, with the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or judicial, legislative, or administrative proceeding.

Client records will be kept confidential and secure in accordance with District and federal regulation. In accordance with standard practice, only aggregate data and/or individual data that are non-identifiable will be released.

STANDARD ASSURANCES

The applicant hereby assures and certifies compliance with all federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars A-21, A-87, A-110, A-122, A133; Executive Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for the grant and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the sponsoring agency of the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
4. It will comply with all applicable federal civil rights laws; and comply with federal regulation 28 C.F.R. pt. 38, governing "Equal Treatment for Faith-based Organizations" (the Equal Treatment Regulation). The Equal Treatment Regulation provides that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the DOJ funded program, and participation in such activities must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of the beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may in some circumstances consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm
5. It will assist the federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC §470), Executive Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 USC §469a-1 et. seq.) and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321). By (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Pt 800.8) by the activity, and notifying the federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the federal grantor agency to avoid or mitigate adverse effects upon such properties.

6. It will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. §§ 10228(c) and 10221(a)); the Victims of Crime Act (34 U.S.C. § 20110(e)) ; the Juvenile Justice and Delinquency Prevention Act of 2002 (34 34 U.S.C. § 11182(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131- 34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); the Violence Against Women Act (VAWA) of 1994, as amended, 34 U.S.C. § 12291(b)(13); and the Department of Justice’s regulations implementing these civil rights statutes at 28 C.F.R. pt. 35, 42, and 54; and Ex. Order 13279 (Partnerships with Faith-Based and Other Neighborhood Organizations). It will provide meaningful access to their programs and activities for persons with Limited English Proficiency (LEP) pursuant to the DC Language Access Act of 2004, and Title VI of the Civil Rights Act of 1964.
7. If a governmental entity –
 - a. will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principle employment is in connection with an activity financed in whole or in part by federal assistance.

Authorized Official

Date

STATEMENT OF CERTIFICATION

The applicant specifically assures and certifies that the below is sworn or attested to by the applicant:

1. The individuals, by name, title, address, and phone number who are authorized to negotiate with the Agency on behalf of the organization;
2. That the applicant is able to maintain adequate files and records and can and will meet all reporting requirements;
3. That all fiscal records are kept in accordance with Generally Accepted Accounting Principles (GAAP) and account for all funds, tangible assets, revenue, and expenditures whatsoever; that all fiscal records are accurate, complete and current at all times; and that these records will be made available for audit and inspection as required;
4. That the applicant is current on payment of all federal and District taxes, including Unemployment Insurance taxes and Workers' Compensation premiums. This statement of certification shall be accompanied by a certificate from the District of Columbia OTR stating that the entity has complied with the filing requirements of District of Columbia tax laws and has paid taxes due to the District of Columbia, or is in compliance with any payment agreement with OTR;
5. That the applicant has the demonstrated administrative and financial capability to provide and manage the proposed services and ensure an adequate administrative, performance and audit trail;
6. That, if required by the Office of Victim Services and Justice Grants, the applicant is able to secure a bond, in an amount not less than the total amount of the funds awarded, against losses of money and other property caused by fraudulent or dishonest act committed by any employee, board member, officer, partner, shareholder, or trainee;
7. That the applicant is not proposed for debarment or presently debarred, suspended, or declared ineligible, as required by Executive Order 12549, "Debarment and Suspension," and implemented by 2 CFR 180, for prospective participants in primary covered transactions and is not proposed for debarment or presently debarred as a result of any actions by the District of Columbia Contract Appeals Board, the Office of Contracting and Procurement, or any other District contract regulating Agency;
8. That the applicant has the financial resources and technical expertise necessary for the production, construction, equipment and facilities adequate to perform the grant or sub grant, or the ability to obtain them;
9. That the applicant has the ability to comply with the required or proposed delivery or performance schedule, taking into consideration all existing and reasonably expected commercial and governmental business commitments;
10. That the applicant has satisfactory record performing similar activities as detailed in the award or, if the grant award is intended to encourage the development and support of organizations without significant previous

experience, that the applicant has otherwise established that it has the skills and resources necessary to perform the grant. In this connection, Agencies may report their experience with an applicant's performance to OPGS which shall collect such reports and make the same available on its intranet website.

11. That the applicant has a satisfactory record of integrity and business ethics;
12. That the applicant has the necessary organization, experience, accounting and operational controls, and technical skills to implement the grant, or the ability to obtain them;
13. That the applicant is in compliance with the applicable District licensing and tax laws and regulations;
14. That the applicant complies with provisions of the Drug-Free Workplace Act;
15. That the applicant meets all other qualifications and eligibility criteria necessary to receive an award under applicable laws and regulations;
16. That the applicant is current on all taxes, including Unemployment Insurance and Workers' Compensation premiums;
17. That the applicant organization has complied with the filing requirements of District of Columbia tax laws and that the entity has paid taxes due to the District of Columbia, or is in compliance with any payment agreement with OTR; and
18. That the grantee agrees to indemnify, defend and hold harmless the Government of the District of Columbia and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this grant or sub grant from any cause whatsoever, including the acts, errors or omissions of any person and for any costs or expenses incurred by the District on account of any claim therefore, except where such indemnification is prohibited by law.

As the duly authorized representative of the applicant organization, I hereby certify that the applicant will comply with the above certifications.

Grantee Name

Address

Project Name

Typed Name and Title of Authorized Representative

Authorized Representative Signature

Date